



**Board of Directors Meeting**  
**September 8, 2023**  
**9am to 1pm**  
**Peace River Library and On-line**

Join Zoom Meeting  
<https://us02web.zoom.us/j/87634180238?pwd=VUVNVkxZbk83MXVIYUFDdjdIWM5ODz09>

Meeting ID: 876 3418 0238  
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Time	Discussion	Discussion Leader	Item #	Desired Endpoint
	1.0 Opening			
9:00	1.1 Roll Call for Quorum	K. Reesor		
9:05	1.2 Review Agenda	Chair	1A	Motion to approve Agenda
9:10	1.3 Minutes Approval • June 20, 2023	Chair	1B	Motion to approve minutes
9:15	1.4 Executive Committee Roles	K. Reesor		Board to select Co-chair (Community) and Co-Chair (Industry)
	<b>2.0 Monitoring and Reporting</b> <b>Goals:</b> 1. <i>Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.</i>			
9:25	2.1 <b>PRAMP Data Reports</b> • Reports to end of July on PRAMP website	M. Bisaga/L. Lin	2A	For information
9:35	2.2 <b>Annual Data Review 2022</b> • Presentation on key results	M. Bisaga/L. Lin	2B	For information (Board will be asked to approve the report at a later date.)
9:55	2.3 <b>AQHI Station Relocation</b> • Review PRAMP Policy • Recommendation from the TWG	M. Bisaga	2C	Board Decisions (Motion and second): 1. Update Portable Station Relocation Policy 2. Portable AQHI Station location
10:30	<b>Break</b>			
	<b>3.0 Education and Outreach</b> <b>Goals:</b> 2. <i>Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood</i>			

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		<b>3. Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality</b>			
10:45	3.1	<b>Outreach Update</b> <ul style="list-style-type: none"> <li>Survey results</li> <li>Plans for 2023-24</li> </ul>	Eileen Coristine / K. Reesor	3A	For information
	<b>4.0</b>	<b>Governance</b> Goal: <b>4. Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring</b>			
10:55	4.1	<b>Financial Reports</b> <ul style="list-style-type: none"> <li>June and July reports (provided to Directors)</li> <li>EPA/OSM Work Plans and Contracts - Update</li> </ul>	B. Barber		Board Decision (Motion): Financial reports approved for information
11:05	4.2	<b>Operating Plan Update</b> <ul style="list-style-type: none"> <li>Provided prior to the meeting</li> </ul>	K. Reesor	4B	For information
	<b>5.0</b>	<b>New Business</b>			
11:15		<p><b>Initial Discussion on Vision, Mission and Goals (for decision at a future meeting)</b></p> <p><b>Part 1</b> Guest: Marilea Pattison-Perry, Executive Director, Airshed and Watershed Sciences, Alberta Environment and Protected Areas Presentation: PRAMP's Role in Alberta's Air Quality Monitoring Network</p> <p><b>Break for Lunch (provided)</b></p> <p><b>Part 2</b> Board Discussion:</p> <ol style="list-style-type: none"> <li>What do you hope will be achieved by PRAMP in the next 3 to 5 years?</li> <li>What will PRAMP's role (Mission) be in achieving the Vision?</li> <li>If there are changes to the Vision or Mission, how might PRAMP's Goals need to be adapted?</li> <li>Is there additional information the Board needs to be able to review the Vision and Mission? Are there additional stakeholders who could provide input?</li> </ol>	K. Reesor	5A	<p>Staff will take input received from the Board and prepare draft changes to PRAMP's Vision/Mission/Goals, or staff can take other steps as directed by the Board.</p> <p>Board Decision (Motion): Next steps for strategic plan</p>
	<b>6.0</b>	<b>Wrap Up</b>			
12:45	6.1	<b>Next Meetings</b>	<b>All</b>		
12:50	6.2	<b>Roundtable</b>	<b>All</b>		
1:00	<b>7.0</b>	<b>Adjournment</b>			