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**PRAMP Technical Working Group**

**AGENDA**

**August 23, 2023**

**1:00 p.m. - 3:00 p.m.**

**Chair: Karla Reesor**

**Via Zoom:**

<https://us02web.zoom.us/j/83690461772?pwd=QUw5MU9lOE5CVEY5SVlYcVgvMWcxQT09>

Meeting ID: 836 9046 1772

Passcode: 785086

**(see calendar invitation for phone-in details)**

**KEY MEETING OBJECTIVES**

1. Decide on canister event summary report contents and timing.
2. Decide on next steps for portable station.
3. Review 2022 Annual Data Review.

| **Time** |  | **Discussion** | **Leader** | **Package**  **ID** | **Desired Endpoint** |
| --- | --- | --- | --- | --- | --- |
|  | **1.0** | **Opening** |  |  |  |
| **1:00** | 1.1 | **Introductions** | All |  |  |
|  | 1.2 | **Adoption of Agenda** | Karla | A | * **Review and approve.** |
|  | 1.3 | **Adoption of Minutes:**   * August 31, 2022 * November 10, 2022 * May 3, 2023 | Karla | B  C  D | * **Review and accept**. |
|  | 1.4 | **Follow-up on action list** | Karla | B, C & D | * **Review and report on action items.** |
|  | **2.0** | **Standing Business** |  |  |  |
| **1:10** | 2.1 | **Administration & Planning**   * OSM 2023-24 * New Field Operations Assistant (FOA) | Mike, Lily | E | * **For information:** Update on OSM planning, next steps in 2023-24 cycle, introduce new FOA. |
| **1:20** | 2.2 | **Regional Monitoring Program**   * **Review Dashboard Reports** * May 2023 * June 2023 | Lily, Mike | F-1, F-2 | * **For information:** Collectively review monitoring data and operations information. |
|  | **3.0** | **New Business** |  |  |  |
| **1:35** | 3.1 | **Canister Sample Event Reporting**   * Review sample reports from past events. * Discuss data and information needs and timing following a canister event. | Mike, Lily | G-1  G-2  G-3 | * **For Information:** Review sample reports * **For Decision:** Appropriate content and timing of summary report following a canister event. |
| **1:55** | 3.2 | **Portable AQHI Station Redeployment**   * 3.13 Portable Station Siting Policy issues: resolve issues regarding intent and process. * Review portable station survey feedback. * Decide on recommendation for portable station relocation plan. | Mike, Lily | H  I | * **For Decision:** Make recommendation to Board to address Policy 3.13 issues. * **For Decision:** Make recommendation to Board regarding portable station relocation plan. |
| **2:25** | 3.2 | **Annual Data Review**   * Review draft annual data review. | Mike, Lily | J | * **For information:** Present 2022 Annual Data Review for feedback. |
|  | **4.0** | **Closure** |  |  |  |
| **2:55** | 4.1 | **Round table** | All |  |  |
| **3:00** | 4.2 | **Adjournment** | Karla |  |  |