

**Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting
September 27, 2022
1pm to 2:45pm
Video Conference**

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Amanda Peardon, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Andy Trudeau	Gov	MD of Smoky River	Director
Carolyn Lewis	Industry	Baytex Energy	Director (alt)
Arlen Hogg	Industry	CNUL	Director
Kevin Kemball	Public	NAIT Centre for Boreal Research	Director
Brian Allen	Gov	Town of Grimshaw	Director
Krista Park	Gov	AHS	Director
Elvis Thomas	Gov	Woodland Cree	Director
Long Fu	Gov	Alberta Environment and Parks	Guest
Laurie Cheperdak	Gov	Alberta Health	Guest
Madhan Selvaraj	Gov	Alberta Environment and Parks	Guest
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Coristine		Outreach Coordinator	
Dwayne Stepaniuk		Field Operations Assistant	

Regrets:

Name	Sector Group	Organization	Participation
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Jason Javos	Gov	Northern Sunrise County	Director
Kenda Friesen	Industry	Obsidian Energy	Director
Art Laurin	Industry	Obsidian Energy	Director
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
Blair Fortin	Industry	Tervita Corporation	Member
Stephen Hughes	Industry	Island Oil and Gas	Member
Barb Johnson	Gov	MD of Peace	Member
Mike Brown	Gov	AER	Guest

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.2 Agenda

Motion to approve the agenda by Doug Dallyn. No blocks

1.3 Meeting Notes

Motion to approve the September 12, 2022 Meeting Notes by Brian Allen. Carried.

2 Monitoring and Reporting

Goal:

1. *Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.*

2.1 PRAMP Data Reports

- The Dashboard Reports to the end of July have been posted to the website.
<https://prampairshed.ca/wp-content/uploads/2022/09/Tech-Update.pdf>
- No canister events in July

2.2 Network Assessment

- Work continued over the summer on the Network Assessment.
- TWG met with the consultants to discuss the completed phases of the project.
- Consultants will be presenting a summary of the network assessment at the AGM.
- Next steps will be to finalize in October/November.

2.3 Reno Station Relocation

- Site preparation is complete and waiting for inspection and energizing.

2.4 Annual Data Review Highlights

- Mike presented highlights from the draft Annual Data Review.
- Next steps will be to provide to the TWG for review, and then to the Board.
- Next year the plan will be to complete the Annual Data Review earlier in the year.
Motion to accept the draft annual data review for information by Doug Dallyn. Carried.

3. Education and Outreach

Goals:

2. *Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood*
3. *Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality*

- Six months into the fiscal year.
- Attended Duncan and Woodland Cree First Nation Treaty Days.
- Attended Library and Chamber of Commerce events.
- Papermaking and vermiculture workshops held in Grimshaw and Peace River.
- Engaged with more than 350 people at the events over the past 6 months.

4. Governance

Goal:

4. *Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring*

4.1 Monthly Financial Report

Motion to approve the financial reports for information for June to August by Andy Trudeau. Carried.

4.2 Work Plan and Budget Update

- We are in the final year of our contract with AEP.
- We have completed our capital acquisition plan over the past four years which has reduced our budget.
- We continue to look for efficiencies to provide cost savings.
- PRAMP is required to submit a multi-year workplan and budget by October 20.
- AEP is committed to multi-year contracts.
- The budget is expected to be

Motion to direct staff to prepare a three-to-five-year budget based on the assumptions proposed by staff, by Doug Dallyn; second by Krista Park. Carried.

5. New Business

5.1 Next Meeting

- Late November to review the Network Assessment. A doodle poll will be sent out to determine date.

5.2 Roundtable

Laurie Cheperdak – Alberta Health Heat Alert Survey was sent out yesterday.

Eileen – Communications Committee meets every second month, looking for representatives to join

6. Adjournment

Motion to adjourn the meeting at 2:36 pm Amanda Peardon.

Action Item Number	Action Item Description	Status
New Action Items		
Ongoing Action Items		
Completed Action Items		
2022-06-01	Karla and the Executive will determine the timing and approach for further discussion of the Vision and Mission with the Board of Directors, and any other changes related to Policy 1.	
2022-06-02	Karla will contact the AER to determine if the AER is able to indicate that PRAMP can move forward from PRAMP's initial Terms of Reference that were developed after the AER Proceeding.	
2022-06-03	Lily and Mike will consider whether minor downtimes can be shown on the Dashboard Reports.	