



**Peace River Area Monitoring Program (PRAMP) Committee**  
**Board of Directors' Meeting**  
**September 12, 2022**  
**3pm to 4pm**  
**Video Conference**

Meeting Notes

**Attendees:**

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Amanda Peardon, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Art Laurin	Industry	Obsidian Energy	Director
Arlen Hogg	Industry	CNRL	Director
Brian Allen	Gov	Town of Grimshaw	Director
Kevin Kemball	Public	NAIT Centre for Boreal Research	Director
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
Krista Park	Gov	AHS	Director
Karla Reesor		Executive Director	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Edwin Radke		Radke Corporation	Guest

**Regrets:**

Name	Sector Group	Organization	Participation
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Carolyn Lewis	Industry	Baytex Energy	Director (alt)
Jason Javos	Gov	Northern Sunrise County	Director
Andy Trudeau	Gov	MD of Smoky River	Director
Kenda Friesen	Industry	Obsidian Energy	Director
Elvis Thomas	Gov	Woodland Cree	Director
Mike Bisaga		Technical Program Manager	

***These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.***

**1.2 Agenda**

**Motion to approve the agenda by Krista Park. No blocks**

**1.3 Meeting Notes**

**Minutes for the Organizational meeting on September 29, 2021 were not approved following the AGM in 2021. The header is incorrectly titled and will be corrected.**

**Motion to approve the Meeting Notes with amendment by Garrett Tomlinson. Carried.**

**The June 15, 2022 Minutes were posted to the Members Portal prior to the meeting.**

**Motion to approve June 15, 2022 Meeting Notes by Kevin Kemball. Carried.**

**3. Annual Financial Statements**

Edwin Radke walked through the 2022 Audited Financial Statements for the Directors.

**Motion to approve the draft 2022 Audited Financial Statement for presentation at the Annual General Meeting by Brian Allen/second by Arlen Hogg. Carried.**

**4. Annual Report**

Karla presented the layout of the Annual Report to the Community for review by the Directors.

**Motion to accept the Annual Report to the Community as presented by Garrett Tomlinson. Carried.**

**5. Review of AGM and Open House**

We will start with lunch at the Krooked House followed by a Board meeting. Mike and Lily will provide tours of the station between the Board Meeting and the AGM. Randy Rudolph from AECOM will be doing a presentation of the Network Assessment and AER will be doing a presentation following the business portion of the AGM. There will be an open house following the AGM. More information will be coming by email shortly.

**Motion to adjourn meeting at 3:30 pm.**

Action Item Number	Action Item Description	Status
<b>New Action Items</b>		
<b>Ongoing Action Items</b>		
<b>Completed Action Items</b>		
2022-06-01	Karla and the Executive will determine the timing and approach for further discussion of the Vision and Mission with the Board of Directors, and any other changes related to Policy 1.	
2022-06-02	Karla will contact the AER to determine if the AER is able to indicate that PRAMP can move forward from PRAMP's initial Terms of Reference that were developed after the AER Proceeding.	
2022-06-03	Lily and Mike will consider whether minor downtimes can be shown on the Dashboard Reports.	