**Peace River Area Monitoring Program (PRAMP) Committee**

**Board of Directors’ Meeting**

**September 12, 2022**

**3pm to 4pm**

**Video Conference**

# Meeting Notes

**Attendees:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Sector Group** | **Organization** | **Participation** |
| Doug Dallyn, *Co-Chair* | Public | Community | Director |
| Amanda Peardon*, Co-Chair* | Industry | Baytex Energy | Director |
| Art Laurin | Industry | Obsidian Energy | Director |
| Arlen Hogg | Industry | CNRL | Director |
| Brian Allen | Gov | Town of Grimshaw | Director |
| Kevin Kemball | Public | NAIT Centre for Boreal Research | Director |
| Garrett Tomlinson*, Co-Chair* | Gov | Metis Nation, Region 6 | Director |
| Krista Park | Gov | AHS | Director |
| Karla Reesor |  | Executive Director |  |
| Lily Lin |  | Technical Program Manager |  |
| Brenda Barber  |  | Office Manager |  |
|  |  |  |  |
| Edwin Radke |  | Radke Corporation | Guest |

**Regrets:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Sector Group** | **Organization** | **Participation** |
| Shelly Shannon, *Treasurer* | Public | Community | Director |
| Carolyn Lewis  | Industry | Baytex Energy | Director (alt) |
| Jason Javos  | Gov | Northern Sunrise County | Director |
| Andy Trudeau  | Gov | MD of Smoky River | Director |
| Kenda Friesen | Industry | Obsidian Energy | Director |
| Elvis Thomas | Gov | Woodland Cree | Director |
| Mike Bisaga |  | Technical Program Manager |  |

***These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.***

1.2 Agenda

**Motion to approve the agenda by Krista Park. No blocks**

1.3 Meeting Notes

**Minutes for the Organizational meeting on September 29, 2021 were not approved following the AGM in 2021. The header is incorrectly titled and will be corrected.**

**Motion to approve the Meeting Notes with amendment by Garrett Tomlinson. Carried.**

**The June 15, 2022 Minutes were posted to the Members Portal prior to the meeting.**

**Motion to approve June 15, 2022 Meeting Notes by Kevin Kemball. Carried.**

**3**. **Annual Financial Statements**

Edwin Radke walked through the 2022 Audited Financial Statements for the Directors.

**Motion to approve the draft 2022 Audited Financial Statement for presentation at the Annual General Meeting by Brian Allen/second by Arlen Hogg. Carried.**

**4. Annual Report**

Karla presented the layout of the Annual Report to the Community for review by the Directors.

**Motion to accept the Annual Report to the Community as presented by Garrett Tomlinson. Carried.**

**5. Review of AGM and Open House**

We will start with lunch at the Krooked House followed by a Board meeting. Mike and Lily will provide tours of the station between the Board Meeting and the AGM. Randy Rudolph from AECOM will be doing a presentation of the Network Assessment and AER will be doing a presentation following the business portion of the AGM. There will be an open house following the AGM. More information will be coming by email shortly.

**Motion to adjourn meeting at 3:30 pm.**

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| **Action Item Number** | **Action Item Description** | **Status** |
| **New Action Items** |
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|  |  |  |
|  |  |  |
| **Ongoing Action Items** |
| **Completed Action Items**  |
| 2022-06-01 | Karla and the Executive will determine the timing and approach for further discussion of the Vision and Mission with the Board of Directors, and any other changes related to Policy 1. |  |
| 2022-06-02 | Karla will contact the AER to determine if the AER is able to indicate that PRAMP can move forward from PRAMP’s initial Terms of Reference that were developed after the AER Proceeding. |  |
| 2022-06-03 | Lily and Mike will consider whether minor downtimes can be shown on the Dashboard Reports. |  |