## 4.3 working alone policy

The purpose of this policy is to protect workers from the hazards associated with working alone or in remote locations.

### 4.3.1 Expectations

When working alone, workers are expected to:

* have completed all required training
* advise their lead by electronic means of their day’s itinerary before leaving their place of residence
* ensure they have an adequate supply of any personal medication with them
* not attempt dangerous tasks or assignments while alone
* wear the appropriate PPE when completing tasks
* advise their lead when they return to their place of residence or their anticipated end point for the day

If the lead does not hear from the worker at the anticipated time at the end of the day, the lead will call the worker on their cell phone. If the worker cannot be reached on their cell phone, the lead will contact the worker’s emergency contact. If the worker cannot be contacted, the Emergency Response Proedures will be initiated.