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**Board of Directors Meeting**

**September 27, 2022**

**1:00pm to 2:30pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/83714080262?pwd=MDBENnFzRjI0QTNoUFNOSi9hWmQvdz09>

Meeting ID: 837 1408 0262

Passcode: 598292

Dial by your location

        +1 780 666 0144 Canada

        +1 587 328 1099 Canada

        +1 647 558 0588 Canada

        +1 778 907 2071 Canada

| **Time** |  | **Discussion** | **Discussion Leader** | **Item #** | **Desired Endpoint** |
| --- | --- | --- | --- | --- | --- |
|  | 1.0 | Opening |  |  |  |
| 1:00 | 1.1 | Roll Call for Quorum |  |  |  |
| 1:05 | 1.2 | Review Agenda |  | 1A | Chair  Motion to approve Agenda |
| 1:10 | 1.3 | Minutes Approval   * September 12, 2022 |  | 1B | Motion to approve minutes |
|  | **2.0** | **Monitoring and Reporting**  **Goals:**   1. ***Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.*** | | | |
| 1:15 | 2.1 | **PRAMP Data Reports**   * Reports to end of July on PRAMP website | M. Bisaga/L. Lin | 2A | For information |
| 1:20 | 2.2 | **Technical Updates**   * Network Assessment – status and next steps * Reno Station move – status | M. Bisaga/L. Lin | 2B | For information |
| 1:30 | 2.3 | **2020-2021 Annual Data Review**   * Presentation – Overview of Results * Timeline for finalizing Annual Data Review | M. Bisaga/L. Lin |  | Discussion and confirmation of timelines |
|  | **3.0** | **Education and Outreach**  **Goals:**   1. ***Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood*** 2. ***Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality*** | | | |
| 1:50 | 3.1 | **Outreach Update**   * Recent initiatives | Eileen Coristine/ K. Reesor | 3A | For information and discussion |
|  | **4.0** | **Governance**  **Goal:**   1. ***Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring*** | | | |
| 1:55 | 4.1 | **Financial Reports**   * June, July, August (provided to Directors) | B. Barber |  | Board Decision (Motion):  Financial reports approved for information |
| 2:00 | 4.2 | **Workplans and Budget for 2023-24**   * Update on OSM and AEP workplans and contracts * Implications from PRAMP Network Assessment * Options for PRAMP revenue – fall discussions planned with Directors | K. Reesor/M. Bisaga | 4A | Board Decision (Motion): Direct staff to prepare a budget and work plan in line with the current monitoring program; adjustments to incorporate changes from the Network Assessment or other cost changes will be adaptively managed within the budget |
|  | **5.0** | **New Business** |  |  |  |
|  |  | **None for this meeting** |  |  |  |
|  | **6.0** | **Wrap Up** |  |  |  |
| 2:15 | 6.1 | **Next Meetings:**   1. Early November – Review Network Assessment Report | **All** |  |  |
| 2:20 | 6.2 | **Roundtable** | **All** |  |  |
| 2:30pm | **7.0** | **Adjournment** |  |  |  |