

**Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting (information only)
September 15, 2021
Video Conference**

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Kenda Friesen	Industry	Obsidian Energy	Director
Matt Flett	Industry	CNUL	Director
Carolyn Lewis	Industry	Baytex Energy	Member
Amanda Peardon	Industry	Baytex Energy	Member
Krista Park	Gov	AHS	Director
Andy Trudeau	Gov	MD of Smoky River	Director
Elvis Thomas	Gov	Woodland Cree	Director
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
<i>Corinna Williams for Gaylene Whitehead</i>	Gov	Northern Sunrise County	Director
Mike Brown	Gov	AER	Guest
Laurie Cheperdak	Gov	Alberta Health	Guest
Madhan Selvaraj	Gov	Alberta Environment and Parks	Guest
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Coristine		Outreach Coordinator	
Dwayne Stepaniuk		Field Operations Assistant	

Regrets:

Name	Sector Group	Organization	Participation
Kevin Kemball	Public	NAIT Centre for Boreal Research	Director
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Barb Johnson	Gov	MD of Peace	Member
Long Fu	Gov	Alberta Environment and Parks	Guest
Blair Fortin	Industry	Tervita Corporation	Member
Vince Parsons	Industry	Baytex Energy	Member
Stephen Hughes	Industry	Island Oil and Gas	Member
Geri Carifelle		Indigenous Outreach	

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.2 Agenda

Motion to approve the agenda by Corinna Williams. Carried.

1.3 Meeting Notes

Motion to approve August 4th and June 24 Minutes by Doug Dallyn. Carried.

2. Monitoring and Reporting

Goal:

1. *Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.*

2.1 PRAMP DATA Reports

- Update for July 2021
- 986 – major power outage; 68 hours of downtime
- 842 – no issues
- Reno – a sensor failed; 280 hours of downtime. Didn't meet the uptime.
- AQHI – pm sensor failed; 150 hours of downtime. Several PM2.5 exceedances recorded due to wildfire smoke.
- Non-methane concentration a spike at the end of July from BC fires
- One canister was triggered at Reno, likely triggered by a vehicle.

2.2 Other Technical Updates

- Reno station siting - we have engaged ATCO and the landowner to get power; ATCO wants a 25-year commitment; working with the landowner.
- AQHI station will be moving to Grimshaw. Have met with Grimshaw representatives to identify a location.

2.3 Annual Data Review

- Draft has been posted to the members' portal
- Accepting feedback for the report until September 22nd; we would like to have it complete for the AGM.

Action item: comments on the Annual Data Review will be accepted until September 22, 2021.

- Note the shutdowns in the area due to the economic downturn at the beginning of the pandemic are reflected in the data.
- We will be looking at a slightly different layout for the Data Review next year.

3. Education and Outreach

Goals:

2. *Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood*
3. *Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality*

- Almost ready to publish the 2022 calendar using photos from the photo contests.
- Healthy Air Contest will launch next week through the schools.
- Invitations to Grade 4 and 5 teachers to webinars on air quality and vermiculture.
- The Five-Year History of PRAMP summary document has been developed.

4. Governance

Goal:

4. *Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring*

4.1 Monthly Financial Report

Motion to approve the financial reports for June, July and August by Krista. Carried.

4.2 Presentation of draft Audited Financial Statements

Motion to approve the draft financial statements to be presented at the AGM. Corinna Williams; second by Doug Dallyn. Carried.

4.2 PRAMP Operating Plan

- Presentation of the Operating Plan. Document presented at the previous meeting, but we did not have quorum.

5. New Business

5.1 Annual Report to the Community

- Provided a brief overview of the draft Annual Report to the Community.
- Motion to approve the Annual Report to the Community subject to further addition of monitoring information by Krista Park. Carried.

5.2 Mailout to PRAMP Stakeholders following the AGM

- Intention to send out a letter to the stakeholders along with all the collaterals discussed today.
- Motion to approve the Stakeholder mailout by Krista Park. Carried.

6. Wrap-up

September 29th Annual General Meeting, followed by an organizational meeting.

The first part of the AGM will be PRAMP business; the second half we will have a couple of speakers, including Northern Alberta Development Council, Centre for Boreal Research and we have invited Mercer to give an overview.

6.1 Roundtable

- Amanda Peardon – interested in longer term data. The annual data review includes long term trends for each pollutant. How does Peace River AQHI compare to the rest of the province. The provincial data is published in the Alberta Airsheds Council Annual Air Quality Report. Real time provincial comparisons can be found on the AQHI page of the provincial government.
- Carolyn Lewis – asked about how the locations for the stations were decided. Historically these locations were the source of odours and complaints. AQHI station has an approval process for the location.
- Corinna Williams – any updates on the partnering with Mercer. We have been working with Mercer, provided data as requested and will talking to them to participate with an audit. We expect discussions to continue to the end of the calendar year.
- Andy Trudeau – appreciate the annual data review

Motion to adjourn meeting at 2:02 pm by Corinna Williams.

Action Item Number	Action Item Description	Status
New Action Items		
2021-09-01	Board will provide comments on the Annual Data Review to Mike Bisaga by September 22, 2021	NEW
Ongoing Action Items		
2020-11-01	Recommend the map is made a schedule to Policy 1.0 Background (Brenda)	
2018-11-02	Mike and Lily will develop a policy on QA/QC for data management and reporting.	
Completed Action Items		