

4.0 HEALTH, SAFETY AND ENVIRONMENT

4.1 HEALTH AND SAFETY

Our Joint Commitment to Safety:

PRAMP is committed to a health and safety program that protects our staff, contractors, 3rd party contractors, suppliers, and service providers (collectively 'Workers'), who enter onto sites owned or operated by PRAMP, or where PRAMP is providing services such as education and outreach (e.g., Air Quality Monitoring stations, schools, libraries), and the general public.

Workers at every level are accountable to PRAMP for their efforts to create and maintain safety across all of our operations, and are responsible for PRAMP's health and safety performance. Active participation by everyone, every day, in every job is necessary for the health and safety excellence that PRAMP expects.

What We Consider Excellence:

Health and safety excellence includes the promotion and maintenance of the highest degree of physical, psychological, and social well-being of all Workers and the public. Our goal is a healthy, injury-free workplace for all. To achieve this, we:

- Value and respect the various communities and stakeholders we interact with;
- Do not accept actions or words that are dangerous or harmful to ourselves or others; and
- Do not allow or promote intolerance and unequal treatment of any kind.

By working together, we can achieve health and safety excellence.

Our Commitments to Each Other:

PRAMP will ensure:

- the health, safety and welfare of Workers or other persons at or near the work site who may be affected by hazards originating from the work site.
- that health and safety information including hazards, controls, work practices, work procedures, and the Occupational Health and Safety (OHS) Act, Regulations and Code are readily available at the work site.
- that all work sites, including buildings, infrastructure, and premises, are maintained in a manner that does not endanger the health and safety of any person.
- that appropriate steps are taken to prevent the transmission of infectious diseases, including Covid-19.
- that Workers are aware of their OHS rights and duties.
- that Workers are not subjected to, and do not participate in, harassment or violence at the work site.
- that Workers are competent and familiar with the OHS Act, Regulations, and Code, or are working under the supervision of someone who is.
- workers are aware of who to contact with any health and safety concerns.



- that they consult and cooperate with the Health and Safety Committee.
- that health and safety concerns are reviewed by a senior officer of PRAMP and resolved in a timely manner.
- that Workers have input into the health and safety procedures in place.
- where prime contractors are required, the prime contractors are advised of the PRAMP Technical Program Managers roles and contact information is provided.
- Prime contractors comply with the requirements of the OHS Act, Regulations, and Code.
- that PRAMP Technical Program Managers and the prime contractors are adequately trained for the protection of health and safety at the work site.

All Workers Will:

- Read and comply with any policies, procedures, and codes of practice that are in place at a site where Workers are providing services or holding meetings.
- Comply with the OHS Act, Regulation, and Code, and cooperate with any person exercising a duty imposed by the OHS Act, Regulations, or Code.
- Participate in any health and safety training provided by, or required by, PRAMP.
- Protect the health and safety of themselves and other people at or near the worksite.
- Cooperate with PRAMP technical program managers and the executive director to protect the health and safety of themselves and others.
- Use and wear devices and personal protective equipment required by PRAMP or the OHS Act.
- Regulation or Code or as required at the worksite, including protective equipment to prevent the transmission of infectious disease.
- Refrain from causing or participating in harassment or violence.
- Report concerns about any unsafe or harmful work site act or condition that occurs/exists or has occurred/existed to the PRAMP technical program managers or executive director.

PRAMP technical program managers and the executive director will ensure that:

- they are competent to supervise the Workers under their supervision.
- Workers under their supervision work in accordance with procedures and measures required by the OHS Act, Regulations, and Code as well as with any procedures or measures required by the work site.
- the Workers under their supervision use all hazard controls and properly use or wear the personal protective equipment required by PRAMP or under the OHS Act, Regulation or Code or as required or recommended by other government regulations.
- Workers under their supervision comply with any health and safety requirements and mitigation measures that may be set from time to time by PRAMP, in their sole discretion.
- Workers are not subjected to, and don't participate in, harassment or violence at the work site.
- they take all precautions necessary to protect the health and safety of every Worker under their supervision.
- they advise every Worker under their supervision of all known or reasonably foreseeable hazards to health and safety in the area where the Worker is performing work, including hazards related to infectious diseases.
- Workers are directly involved in conducting hazard assessments.
- Concerns about an unsafe or harmful work site are reviewed quickly and thoroughly.



- The following factors are included in any assessment of the potential workplace hazards from infectious diseases, in particular, COVID-19:
 - Any orders of the Chief Medical Officer of Health that are applicable
 - Active cases or symptomatic Workers at the work site
 - Active cases in the region
 - Presence of persons with health vulnerabilities
 - Type and duration of interactions with other Workers or the public
 - Physical distancing at the workplace
 - Type of work or activities performed, and
 - How other hazards and controls at the work site might affect infectious disease controls

PRAMP Health and Safety Committee (HSC):

The Technical Program Managers and the Executive Director comprise the HSC. The role of the HSC is to help prevent injury and illness on the job, increase awareness about health and safety issues and develop strategies to make the work environment safe and healthy. The HSC will meet as often as needed. At a minimum, the HSC will meet whenever a serious safety concern arises and at least twice a year.

How This Policy Will be Reviewed:

This policy will be reviewed by the PRAMP HSC, in consultation with other PRAMP staff and contractors. At a minimum, this policy will be reviewed whenever a serious safety concern arises and on a biannual basis by the HSC and PRAMP Board of Directors. If any Worker or member of the public wishes to have this policy reviewed, they may make a request to:

Karla Reesor, Executive Director
karla@prampairshed.ca

How To Report A Safety Concern:

Workers or the public may report any health or safety issue directly to the Technical Program Managers, the Executive Director or to the following address:

PRAMP Health and Safety
Attention: Office Manager
Suite 91, 305 – 4625 Varsity Dr NW, Calgary, AB T3A 0Z9

How We Treat Safety Reports:

PRAMP will review any safety reports by:

1. Accepting complaints on a named or anonymous basis;
2. Acknowledging the receipt of the report;
3. Reviewing the report and discussing courses of action; and
4. Sharing any solutions with all stakeholders on the PRAMP website.

Any personal information or identifying information provided in reports about a safety concern will be kept confidential to the extent that PRAMP is able to do so, given PRAMP's need to review the complaint and the





laws and policies in effect at the time of the report. Anyone who submits a report is protected from retaliation or intimidation.

