



**Board of Directors Meeting  
January 20, 2022  
1:00pm to 3:00pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/83782367529?pwd=MFJKYUkrRWNjODBPZnY2azBZY01UUT09>

Meeting ID: 837 8236 7529

Passcode: 935086

Dial by your location

+1 778 907 2071 Canada

+1 587 328 1099 Canada

| Time | Discussion | Discussion Leader   | Item #                 | Desired Endpoint   |
|------|------------|---|------------------------|--|
|      | 1.0        | Opening   |                        |  |
| 1:00 | 1.1        | Roll Call for Quorum  |                        |  |
| 1:05 | 1.2        | Review Agenda   | 1A                     | Chair<br>Motion to approve Agenda                                      |
| 1:10 | 1.3        | Minutes Approval<br>▪ Dec 1, 2021   | 1B                     | Motion to approve minutes  |
|      | <b>2.0</b> | <b>Monitoring and Reporting</b><br>Goals:<br>1. <i>Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.</i>  |                        |  |
| 1:15 | 2.1        | <b>PRAMP Data Reports</b><br>• Reports to end of December on PRAMP website  | M. Bisaga/L. Lin<br>2A | For information  |
| 1:20 | 2.2        | <b>Technical Updates</b><br>• AQHI Station – operating in Grimshaw<br>• QA / QC Procedure for Data Management and Reporting<br>• Mercer Audit update<br>• Network Assessment - status   | M. Bisaga/L. Lin<br>2B | For information  |
| 1:40 | 2.3        | <b>Reno Station Siting</b><br>• Review siting needs and options   | M. Bisaga/L. Lin<br>2C | Board Decision (Motion) to decide on the location for the Reno station |
|      | <b>3.0</b> | <b>Education and Outreach</b><br>Goals:<br>2. <i>Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood</i><br>3. <i>Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality</i> |                        |  |
| 2:10 | 3.1        | <b>Outreach Update</b>  | Eileen Coristine       | For information and discussion   |
|      | <b>4.0</b> | <b>Governance</b><br>Goal:<br>4. <i>Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring</i>   |                        |  |

| Time   |            | Discussion  | Discussion Leader | Item # | Desired Endpoint   |
|--------|------------|---|-------------------|--------|--|
| 2:20   | 4.1        | <b>Financial Reports</b><br>• November and December (provided to Directors)   | B. Barber         |        | Board Decision (Motion): Financial report approved for information |
| 2:25   | 4.2        | <b>Vaccination Policy</b><br><i>(Document shared in advance of the meeting)</i><br>• The draft policy outlines expectations for PRAMP contractors | K. Reesor         | 4A     | Board Decision (Motion): to approve the Vaccination Policy         |
|        | <b>5.0</b> | <b>New Business</b>   |                   |        |  |
|        |            |   |                   |        |  |
|        | <b>6.0</b> | <b>Wrap Up</b>  |                   |        |  |
| 2:35   | 6.1        | <b>Next Meeting</b><br>March  | <b>All</b>        |        |  |
| 2:40   | 6.2        | <b>Roundtable</b>   | <b>All</b>        |        |  |
| 3:00pm | <b>7.0</b> | <b>Adjournment</b>  |                   |        |  |