



**Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting (information only)
August 4, 2021
Video Conference**

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Art Laurin	Industry	Obsidian Energy	Director
Matt Flett	Industry	CNUL	Director
Andy Trudeau	Gov	MD of Smoky River	Director
<i>Corrina Williams for Gaylene Whitehead</i>	Gov	Northern Sunrise County	Director
Madhan Selvaraj	Gov	Alberta Environment and Parks	Guest
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Coristine		Outreach Coordinator	

Regrets:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Kevin Kemball	Public	NAIT Centre for Boreal Research	Director
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Barb Johnson	Gov	MD of Peace	Member
Krista Park	Gov	AHS	Director
Elvis Thomas	Gov	Woodland Cree	Director
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
Laurie Cheperdak	Gov	Alberta Health	Guest
Long Fu	Gov	Alberta Environment and Parks	Guest
Blair Fortin	Industry	Tervita Corporation	Member
Vince Parsons	Industry	Baytex Energy	Member
Stephen Hughes	Industry	Island Oil and Gas	Member
Dwayne Stepaniuk		Field Operations Assistant	
Esther Johnston		Indigenous Outreach	
Geri Carifelle		Indigenous Outreach	

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.1 Roll Call for Quorum

We do not have quorum to hold the Board Meeting. Today's meeting will be for information only. Karla Reesor will chair the meeting.

1.2 Agenda

1.3 Meeting Notes

Approval of Meeting Notes tabled to next meeting.

2. Monitoring and Reporting

Goal:

1. *Evidence-driven verification that air quality in the Peace River area is at acceptable levels and that emissions are being minimized.*

2.1 PRAMP DATA Reports

- Minor baseline shift in hydro-carbon monitoring; May report notes the shift; June report indicates that we are taking steps to address this shift including a dedicated cylinder of gas for the entire PRAMP network.
- Smoke moved into Alberta at the end of June. Elevated NMHC because of the smoke. Triggered a couple of canisters and then the program was paused (as smoke monitoring is not the intention of the canister program.)
- Replaced the data logger in June at 842. Met the operational uptime.
- For normal exceedances there is an obligation to report the exceedance and follow up within 7 days. AEP implemented a bulk reporting protocol for PM2.5 for fire season. One reference number for a 7-day period (all exceedances during that time period are reported under the 1 reference number).
- New all-season precipitation monitor at 986.

2.2 Other Technical Updates

- Annual data review is in process.
- The draft will be provided to the TWG for review prior to being sent to the Board
- We have received the new trailer to replace the Reno trailer.
- There have been some delays with the utilities for the new Reno site.
- We will be identifying a site for the AQHI station in Grimshaw.
- Mike and Lily will be replacing a couple of the Purple Air sensors in the area.

3. Education and Outreach

Goals:

2. *Residents and stakeholders have timely access to air quality data and information in a manner that is readily understood*
 3. *Educators, community groups and citizens can access resources to increase understanding of and promote healthy air quality*
- 35 people participated in the vermiculture program in June.
 - Annual Report to the Community and the 5-year celebration will be tied to our AGM in September.

4. Governance

Goal:

4. *Recognized as an independent not-for-profit organization and Airshed that is focused on continuous improvement and responsible leadership in air quality monitoring*

4.1 Monthly Financial Report

The June financial report was provided to the Board. Approval of the Financial Report will be tabled to the next meeting.

4.2 PRAMP Operating Plan

- At the last meeting the Board approved the goals and strategies that are included in the operating plan.
- We have consolidated the expectations of the operating contract and the communications grant.
- Discussions with Mercer are ongoing. Mercer has requested that PRAMP provide an audit of the stations; this will be a cost recovery service.

5. New Business

New business tabled to the next meeting.

6. Wrap-up

An additional Board meeting may be scheduled for mid-September to be able to review and approve the audited financial statements, the Annual Data Review and the Annual Report to the Community. The September 29 AGM and Board meeting will be held in person if possible.

6.1 Roundtable

- Eileen – we are working on a calendar to celebrate the 5th anniversary.

Meeting adjourned at 1:35 pm by Karla Reesor.

Action Item Number	Action Item Description	Status
New Action Items		
Ongoing Action Items		
2020-11-01	Recommend the map is made a schedule to Policy 1.0 Background (Brenda)	
2018-11-02	Mike and Lily will develop a policy on QA/QC for data management and reporting.	
Completed Action Items		
2021-06-01	Karla will send a letter to the OSM and the Oversight committee on the impacts of the budget reduction of 12%	
2021-06-02	Staff will complete the actions for each Strategy for the 2021/22 Strategic Plan	
2020-11-01	Recommend the Terms of Reference, Structure and the Requirements of the Board be discussed at a Strategic Planning Session in the new year (Karla)	