

Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting
September 23, 2020
Video Conference

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Kevin Kemball	Public	NAIT Centre for Boreal Research	Director
Anthony Traverse, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Matt Flette	Industry	CNUL	Director
Art Laurin	Industry	Obsidian Energy	Director
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
Andy Trudeau	Gov	MD of Smoky River	Director
Gaylene Whitehead for Corinna Williams	Gov	Northern Sunrise County	Director
Krista Park	Gov	AHS	Director
Amanda Hepp		AHS practicum student	guest
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Cristine		Outreach Coordinator	

Regrets:

Name	Sector Group	Organization	Participation
Elvis Thomas	Gov	Woodland Cree	Director
Blair Fortin	Industry	Tervita Corporation	Member

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.1 Roll Call for Quorum

Meeting called to order at 10:00 by Doug Dallyn.

1.2 Approve Agenda

The Agenda was posted to the PRAMP Members' Portal prior to the meeting.

We will add Election of Officers.

Motion to approve the revised Agenda by Anthony Traverse. Carried.

1.3 Election of Officers

- The Director terms that end in 2020 are Anthony as Co-Chair, Garrett as Co-Chair and Shelly Shannon as Secretary/Treasurer.
- Karla ask if there is anyone who wishes to put their name forward for Government Co-Chair. Doug Dallyn nominated Garrett Tomlinson; Garrett agreed to have his name stand. No other nominations. Garrett acclaimed.
- Karla ask if there is anyone who wishes to put their name forward for Industry Co-Chair. Anthony Traverse indicated he would let his name stand. No other nominations. Anthony acclaimed.
- Karla ask if there is anyone who wishes to put their name forward for Secretary/Treasurer. Shelly Shannon indicated she would let her name stand. No other nominations. Shelly acclaimed.

Motion to acclaim the two Co-Chairs, Garrett Tomlinson and Anthony Traverse; and Secretary Treasurer, Shelly Shannon by Matt Flett. No blocks.

Approval of Minutes

The July 16, 2020 Minutes were posted to the Members' Portal prior to the meeting.

No changes to the Minutes were noted.

Motion to approve the July 16, 2020 Minutes by Shelly Shannon. No blocks

Technical Working Group Update

2.1 PRAMP Data Reports

Dashboard Reports

August 2020 is available on the Website

- Operations update for the summer – the dashboard reports have been posted to the Members Portal.
- 986 Station – swapped out the contractor owned station for the PRAMP station. Some downtime associated with the swap so did not meet 90%.
- 842 Station– no major operational issues, did collect one canister in August. Believe the canister may have been triggered by work done by the AQ technician.
- Reno Station – some operational issues, TRS did not meet 90% uptime. Four canisters triggered, believe it is related to oilfield operations starting up again.
- AQHI Station – have noted a few spikes related to PM, NMHC; they happened at the same time; video confirmation that they are likely related to reclamation work being done around the station.

2.2 Station Updates

Siting new Reno monitoring station

- Issue – the Reno station does not meet the Air Monitoring Directive (AMD) siting criteria. TWG made a recommendation to deploy the new station south of the current station for 6 months.
- Purpose is to evaluate the new location suitability for long term monitoring. Relocating the station is more cost effective than improving the current site.
- The proposed new site is further from the oil field operations, making it more similar to the locations of the other monitoring stations.

- The current site would require the removal of tree (100 m around the station) as well as upgrades to the electrical and road improvement.
- Proposed new site is approximately 3km from the current site and there is a line of trees but the site is not boxed in.
- Evaluating two new sites (across the road from each other); more work will need to be done to evaluate the second site recommended.
- Moving to the new site would require some basic site preparation for a cost of \$7,500 to \$14,000 to cover electrical, site levelling, reusable temporary fencing and rig mats. If the landowner is willing to do the site preparation the costs are lower.
- Staying at the current site would cost \$50,000 to \$75,000; the biggest portion would be for the removal of trees. The station would also need to be shutdown during improvements, resulting in a break in monitoring.
- If the land is sold to a new owner, we would negotiate with the new landowner.

Recommendation from the TWG: to deploy PRAMP's new station to a new site 3 km from the current Reno station location; monitor air quality at this new location for 6 months along with the existing Reno Station.

Action item: PRAMP staff will provide a letter that outlines the recommended plan for the Reno station to the MD of Smoky River for review by the Council. The letter will include the AMD siting requirements. Next Council meeting is October 14th. MD's interest is for PRAMP to be well informed before spending money on the site.

Action item: PRAMP staff will offer to do a PRAMP update to Northern Sunrise County Council.

- The landowner agreements are three year.
- PRAMP received input from several Councils to site the AQHI station; we did not go to Northern Sunrise County Council for input on moving the 986 station, however, County permits were applied for and received.
- PRAMP should develop a consistent process for station siting.
- There may be other Reno sites that are potentially better suited than the site that is being recommended.
- Mike provided the PRAMP multi-year budget with the proposed cost adjustment to maintain two stations at Reno for a period of six months. The six month co-deployment is within the means of the PRAMP budget.
- We do not pay a lease agreement with Baytex for the current site; we would be paying a land lease with the landowner.

Motion to defer the deployment of the second Reno station and table the matter until the MD of Smoky River Council can review the recommendations, by Andy Trudeau. No blocks.

Action item: Staff will develop a policy on Station deployment that includes stakeholder involvement and AMD requirements and will bring to the next Board meeting.

Motion to replace the 842 contractor-owned station with a PRAMP-owned station and table the deployment of a second station at Reno by Anthony Traverse. No blocks.

- Completed and posted on the Members' Portal.
- It has been provided to the TWG for feedback; TWG made the recommendation for the Board to approve the report and make it publicly available on our website.

Motion to approve the 2018/19 Annual Data Review by Garrett Tomlinson; second by Matt Flett. No blocks.

Engagement, Outreach and Education

3.1 Outreach Updates

- The vermiculture workshops had 32 people over 4 sessions; to ensure safety, individuals or families scheduled 30 minute time slots for one-on-one learning.
- The Grimshaw and Peace River libraries provided significant support to the workshops.
- The Centre for Boreal Research did a video from the workshops and some materials were provided by the Peace River EcoCentre.
- Workshop was advertised on the radio; Eileen will be doing a follow up survey.
- The AQHI from Cadotte Lake is broadcast over the radio 3 times a week and we have an ad that follows the AQHI to promote PRAMP.
- Looking forward to contacting the teachers this year to see how we can provide AQ information to the students.
- Communications Committee meeting next week.

Outreach Plan 2019/20

- We have a high-level outreach plan to March 31, 2021. Our budget is \$47,905.
- Plan has not been finalized as we do not know yet how we will be able to support schools and participate in other events.
- Call to members to join the Communications Committee or the TWG.

Financial Update

4.3 Financial Reports

The August Financial Report was provided to the Directors prior to the Meeting

- Our new budget amount is approximately \$35,000 less than the workplan to AEP. We were required to cut some costs due to COVID.

Motion to accept the financial reports for information by Krista Park; second by Gaylene Whitehead. No blocks.

Update from Executive Director

5.1 Contracts

CNRL Operating Agreement

- We received the policy documents from Bureau Veritas and will re-connect with CNRL to advance the operating agreement discussions.

5.2 Alberta Airsheds Council

- Karla attended the CASA September Board meeting on behalf of the AAC.
 - Working Group struck to look at Canadian Ambient Air Quality Standards (CAAQS), some parts of the province will have exceedances of some parameters and the group is looking at how to work with stakeholders to reduce exceedances.
 - Standard Alberta Ambient Air Quality Objectives (AAAQOs) are also being reviewed for recommendation to the Alberta government.
 - Ad Hoc group on the impacts on air quality due to COVID-19 has been struck and Mike Bisaga is participating as an Airshed representative .
- Airsheds have collectively developed a summary report of the air quality across the province. First one done collectively by the Airsheds and it is anticipated to be complete in the next few months.

Next Meetings

Next Meeting in November
 Brenda will send a doodle poll for November.

Action item: Karla will send an update to the Board on the Reno station siting following the MD of Smoky River's Council Meeting.

Roundtable

Gaylene – happy the monitoring is going on in Cadotte Lake
 Garrett – thanks to PRAMP Team
 Kevin – Centre for Boreal Research hoping to continue working with the PRAMP Outreach Team

Adjournment

Meeting adjourned at 11:50 by Doug Dallyn.

Action Item Number	Action Item Description	Status
New Action Items		
2020-09-01	PRAMP staff will provide a letter that outlines the recommended plan for the Reno station to the MD of Smoky River for review by the Council. The letter will include the AMD siting requirements, and will be sent for consideration at the Oct 14, 2020 Council meeting.	New
2020-09-02	PRAMP staff will offer to do a PRAMP update to Northern Sunrise County Council.	New
2020-09-03	PRAMP staff will develop a policy on Station deployment that includes stakeholder involvement and AMD requirements and will bring to the next Board meeting.	New
2020-09-04	Karla will send an update to the Board on the Reno station siting following the MD of Smoky River's Council Meeting.	New
Ongoing Action Items		
2018-11-02	Mike and Lily will develop a policy on QA/QC for data management and reporting.	
Parked Action Items		

Completed Action Items		
2020-01-02	Brenda will add a new boundaries map to the Members' Portal	