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**PRAMP Technical Working Group**

*draft* **AGENDA**

**September 15, 2019 1:00pm – 2:30pm**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/5809015691?pwd=dE9tcEVVYk1yZFN5bGJkQm5LdjhyZz09>

Meeting ID: 580 901 5691 Passcode: 8675309

**Chairs:** Mike Bisaga & Lily Lin

| **Time** |  | **Discussion** | **Discussion Leader** | **Package**  **ID** | **Desired Endpoint** |
| --- | --- | --- | --- | --- | --- |
|  | 1.0 | Opening |  |  |  |
| 01:00 | 1.1 | Introductions | All |  |  |
|  | 1.2 | Adoption of Agenda | Mike B. | A |  |
|  | 1.3 | Adoption of Minutes (Dec 4, 2019) | Mike B. | B |  |
|  | 1.4 | Follow-up on action list | Mike B. |  |  |
|  | **2.0** | **Standing Business** |  |  |  |
| 1:15 | 2.1 | **Administration & Planning**   * 2020-2021 Work Plan Process | Mike B.,  Lily L. |  | * **For information:** Update on the OSM Work Plan development process |
| 1:20 | 2.2 | **Continuous Monitoring Program**   * Routine Program Update   + Dashboard Report Review * Reno Station Siting * Equipment Procurement Status | Mike B.,  Lily L. | C | * **For information:** Collectively review Dashboard Reports, operations issues, monitoring results, implementation of capital procurement plans. |
| 1:50 | 2.3 | **Canister Sampling Program** | Mike B.,  Lily L. |  | * **For information:** Update on program. |
|  | **3.0** | **New Business** |  |  |  |
| 1:55 | 3.1 | **Annual Data Review**   * Provide feedback on the Annual Data Review. | Mike B.,  Lily L. | D | * **Discussion & Decision:** Make a recommendation for Board of Directors to accept and release the report on the PRAMP website. |
| 2:15 | 3.2 | **Purple Air**   * Device Deployment Locations | Mike B.,  Lily L. |  | * **For information:** Update on deployed devices & remaining units. |
| 2:20 | 3.3 | **Field Operations Assistant**   * Update on filling the FOA role | Mike B.,  Lily L. |  | * **For information** |
|  | **3.0** | **Closure** |  |  |  |
| 2:25 | 4.1 | **Round table** | All |  |  |
| 2:30 | 4.3 | **Adjournment** | Mike Bisaga |  |  |