



Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting
May 14, 2020
Video Conference

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Kevin Kemball	Public	NAIT Boreal Research Centre	Director
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Anthony Traverse, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Carrie Cochrane	Industry	Prosper Petroleum	Member
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
Andy Trudeau	Gov	MD of Smoky River	Director
Corinna Williams	Gov	Northern Sunrise County	Director
Krista Park	Gov	AHS	Director
Elvis Thomas	Gov	Woodland Cree	Director
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Cristine		Outreach Coordinator	

Regrets:

Name	Sector Group	Organization	Participation
Matt Flette	Industry	CNUL	Director
Kenda Friesen	Industry	Obsidian Energy	Co-Director
Art Laurin	Industry	Obsidian Energy	Director
Blair Fortin	Industry	Tervita Corporation	Member

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.1 Roll Call for Quorum

Meeting called to order at 1:03 by Garrett Tomlinson.

1.2 Approve Agenda

*The Agenda was posted to the PRAMP Members' Portal prior to the meeting.
No changes to the Agenda.*

1.3 Approval of Minutes

The March 19, 2020 Minutes were posted to the Members' Portal prior to the meeting.

No changes to the Minutes were noted.

Motion to approve the March 19, 2020 Minutes by Shelly Shannon.

1.4 COVID-19

- No new updates or issues to address. Bureau Veritas is continuing with business as usual.

1.5 Industry Updates

- Baytex Seal Field has been mostly been shut in
- Baytex has been asked to bring the 3-18 gas plant back online to assist another company
- Obsidian planned to be at the meeting, but with reduced hours they are not open today. All of their sites are shut in or mostly shut in at this time.

Technical Working Group Update

2.1 PRAMP Data Reports

Dashboard Reports

February

- There was elevated PM2.5 toward the end of the month at the Cadotte Lake station
- Two methane canisters were triggered in Reno

March

- There was an elevated TRS at the Cadotte Lake Station

April

- There was an elevated TRS at the Cadotte Lake Station
- Mike and Lily will be investigating the TRS levels

2.2 Station Updates

Reno Station

- Mike and Lily have identified a few sites close to the existing site. Due to non-essential travel restrictions it has been difficult to do any further work in person.
- If none of the sites work out, we may look at the existing Reno site.
- We have one trailer that is almost ready to be deployed and the other should be ready in a few months.
- We may move the first trailer that is ready to 986 so that we do not have to continue to pay the rental fees to Bureau Veritas.
- Looking ahead –
 - We will be completing the annual data review, expect to have the draft complete by the end of June.
 - Will be analyzing the isotope data now that there are a number of canisters
 - Plan to deploy purple air devices
 - Planning to deploy the two PRAMP downed monitoring stations once they are ready to go
 - Continuing to keep the CNUL monitoring integration talks moving forward
 - Will be integrating two more precipitation gauges
 - Updating the production data and air quality infographic
 - Will be hiring a local field operations assistant.

Motion to accept the technical updates for information by Corinna Williams. Carried.

Engagement, Outreach and Education

3.1 Outreach Updates

- Contacted schools that we visited last fall to get them involved with the Clean Air Day Contest as well as Air Quality lesson plans for Grade 5
- Have been improving social media

Motion to accept the Outreach update for information by Anthony Traverse. Carried.

Financial Update

4.1 AEP Oilsands Contract

- We do not have an update from AEP for 2020/2021. We do have a contract for the next three years and our understanding is we can invoice against the contract.

4.2 AEP Grant Contract

- We shared the report that we provided to AEP on the 2019/20 grant on the portal.

Motion to accept the update on the Contracts for contract for information by Krista Park. Carried.

4.3 Financial Reports

- The financial reports were provided to the Directors prior to the meeting.
- The reports are the same as the reports provided to AEP along with our monthly invoices
- We have provided our year end files to our auditor for our annual audit.

Motion to accept the financial reports for information by Corinna Williams. Carried.

Update from Executive Director

5.1 Boundaries

- The PAZA Board has agreed that PRAMP can take over the Reno area that is currently part of the PAZA area. The caveat is they ask that PRAMP take over the passive monitor that is in the area.
- Recommend the date for maintaining the passive be to March 31, 2023.

Motion to approve the letter with an addendum to the date for maintaining the passive by Corinna Williams. Carried.

5.2 Contracts

- We are not in a big hurry to push contracts until we get confirmation of contracts from OSM.
- We have some questions on the Bureau Veritas contract that have gone to our legal counsel.

Motion to accept the ED update for information by Krista Park. Carried.

Next Meetings

- June 18, 10 – noon
- July 16, 10 - noon

Roundtable

Adjournment

Meeting adjourned at 2:09 pm by Garrett Tomlinson.

Action Item Number	Action Item Description	Status
New Action Items		
		NEW
Ongoing Action Items		
2020-01-02	Brenda will add a new boundaries map to the Members' Portal	
2018-11-02	Mike and Lily will develop a policy on QA/QC for data management and reporting.	
Parked Action Items		
Completed Action Items		
2020-03-01	Brenda will send the December and January financial reports to the Directors	
2020-01-01	Brenda will post the updated Policies to the Members' Portal.	