



Peace River Area Monitoring Program (PRAMP) Committee
Board of Directors' Meeting
June 18, 2020
Video Conference

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public	Community	Director
Kevin Kemball	Public	NAIT Boreal Research Centre	Director
Anthony Traverse, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Matt Flette	Industry	CNUL	Director
Blair Fortin	Industry	Tervita Corporation	Member
Andy Trudeau	Gov	MD of Smoky River	Director
Corinna Williams	Gov	Northern Sunrise County	Director
Krista Park	Gov	AHS	Director
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Cristine		Outreach Coordinator	

Regrets:

Name	Sector Group	Organization	Participation
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
Elvis Thomas	Gov	Woodland Cree	Director
Carrie Cochrane	Industry	Prosper Petroleum	Member
Kenda Friesen	Industry	Obsidian Energy	Co-Director
Art Laurin	Industry	Obsidian Energy	Director

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.1 Roll Call for Quorum

Meeting called to order at 10:04 am by Anthony Traverse.

1.2 Approve Agenda

The Agenda was posted to the PRAMP Members' Portal prior to the meeting.

No changes to the Agenda.

Motion to approve the Agenda by Krista Park. Carried.

1.3 Approval of Minutes

The May 14, 2020 Minutes were posted to the Members' Portal prior to the meeting.

No changes to the Minutes were noted.

Motion to approve the May 14, 2020 Minutes by Corinna Williams. Carried

2 Technical Working Group Update

2.1 PRAMP Data Reports

Dashboard Reports

May 2020 is available on the Website

- TRS uptime at the 842 station was approximately 50% in May; number of factors including a failed calibration; the low uptime will be reflected in a reduced invoice from Bureau Veritas (BV)
- AQHI station had elevated readings due to heavy equipment being used
- There were no canisters collected in the month of May
- We installed cameras at the Cadotte Lake Station
- The first Purple Air was deployed at the Cadotte Lake station and monitor PM2.5, it is co-located to get an idea of how it compares to the PM monitor in the station; the plan over the next month or so is to deploy the other six around the Airshed
- We have been reviewing the methane at the four stations, we use methane as an indicator to tell the story of hydro-carbons in the area. Overall, we see a decline of hydro-carbons.

2.2 Station Updates

Reno Station

- The Reno station has been offline for a day or two; Bureau Veritas is replacing the station with a different BV-owned station as the old one is leaking.
- Originally a PRAMP-owned station was to be placed as a second station at Reno but there has been some difficulty finding a location. Mike has met with a landowner but all of the potential sites have had issues, either trees or it would be costly to get power to the site. Mike and Lily are continuing to review site options at Reno.

Station Replacement Plan for 986

- The PRAMP owned station deployment (to replace a rented unit) will be at the end of June to replace the 986 station.

Engagement, Outreach and Education

3.1 Outreach Updates

- The photo contest that was done through the Facebook is complete. There were 25 entries. We increased our following on Facebook as a result.
- We also had the youth contest that was in partnership with the Alberta Airsheds Council. We had one entry by Lena. She wrote a song and performed it.
- We have been working on the Community Annual Report; it should be done in draft form by the end of June.
- We have been receiving items that we had ordered in anticipation of a busy outreach season. We have new banners, AQHI lights, a game wheel, etc.

Financial Update

4.1 AEP Oilsands Contract

- We received an unexpected response from AEP on our contract – they declined to pay our April invoice. After discussions with the Executive last week, we sent a letter to the Minister and on Friday we received notice that our April invoice had been approved and sent for processing and our May invoice has been approved.
- Our workplans are being reviewed because of COVID. We have been told that PRAMP funding should not be impacted, but we do not expect to hear anything for a number of weeks.
- We have provided a reduced budget to reflect a reduction to travel and to the PRC station operations.

4.3 Financial Reports

- The May Financial Report was provided to the Directors prior to the Meeting
Motion to accept the financial reports for information by Krista Park. Carried.

Update from Executive Director

5.1 Contracts

CNRL Operating Agreement

- We have been working on the Agreement with CNRL but we do not want to sign the agreement until we get the approved OSM workplan from AEP.

Bureau Veritas

- We provided a proposed Master Services Agreement and we are close on that but again, until we have an approved OSM workplan from AEP we will not sign it.

Staff

- We have gone through an annual review process with the team members.

Next Meetings

- July 16, 10 – noon
- Brenda will send out a doodle for the AGM for the week of September 21

Roundtable

Mike – provided a recap of the BC Lung Association webinar on Wildfire Smoke and COVID-19. A link to the webinar is on the Facebook page.

Adjournment

Meeting adjourned at 10:52 by Anthony Traverse.

Action Item Number	Action Item Description	Status
New Action Items		
Ongoing Action Items		
2018-11-02	Mike and Lily will develop a policy on QA/QC for data management and reporting.	

Parked Action Items		
Completed Action Items		
2020-01-02	Brenda will add a new boundaries map to the Members' Portal	