



**Board of Directors Meeting
January 24, 2020
9am to noon**

Teleconference: 1 866 850-3419 Code: 366 952 7735 #

Time		Discussion	Discussion Leader	Item #	Desired Endpoint
	1.0	Opening			
9:00	1.1	Roll Call for Quorum			
9:05	1.2	Review Agenda		1A	
9:10	1.3	Minutes Approval <ul style="list-style-type: none"> ▪ November 4, 2019 ▪ Action Item follow-up 		1B	
	2.0	Technical Update			
9:15	2.1	PRAMP Data Reports <ul style="list-style-type: none"> • Review Dashboard Report for October, November 	M. Bisaga/L. Lin	2A	For information
9:25	2.2	Station Updates <ul style="list-style-type: none"> ▪ Methane Canister Program - Status ▪ Moving the Reno Station ▪ PAC Sampling Program ▪ Purple Air deployment 	M. Bisaga/L. Lin		For information – updates from the TWG
	3.0	Engagement, Outreach and Education			
9:45	3.2	Outreach Updates <ul style="list-style-type: none"> • December and January outreach actions 	Eileen Coristine		For information
	4.0	Financial Update			
10:00	4.1	AEP Oil Sands Monitoring (OSM) Contract <ul style="list-style-type: none"> ▪ 2019-20 to 2022-23: Contract in place with funding allocated for each year ▪ 2019-20: status of expenditures 	K. Reesor		For information
10:15	4.2	AEP Grant Contracts <ul style="list-style-type: none"> • 2018-19 Grant (ended Nov 29.2019): Summary of results • 2019-20 to 2022-23: Contract in place with funds allocated for each year <ul style="list-style-type: none"> ○ Proposed use for 2019-20 Grant funds 	K. Reesor	4A	For Board approval: 2019-20 Work Plan and Expenditures for Education and Outreach
Short break					
10:50	4.3	Financial Reports October, November (provided to Directors)	B. Barber		Financial report approved
	5.0	Update from Executive Director			
11:00		PRAMP Boundaries <ul style="list-style-type: none"> • Responses from Peace Airshed Zone Association (PAZA), MD Smoky River and Big Lakes County on PRAMP Boundaries 	K. Reesor		For information, discussion and decision if appropriate

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11:15		Contracts <ul style="list-style-type: none"> • Staff contracts – updated, for information • CNRL Operating Agreement – status, for information • Bureau Veritas (formerly Maxxam) – for Board review 	K. Reesor	5A	For Board approval: Cost reduction formula to be included in Bureau Veritas contract when service standard is not achieved
	6.0	New Business			
	7.0	Wrap Up			
11:45	7.1	Next Meetings March 11 – Peace River, 10am to 2pm Late April / Early May Mid or late June	All		
11:50	7.2	Roundtable	All		
noon	8.0	Adjournment			