



Peace River Area Monitoring Program (PRAMP) Committee
 Board of Directors' Meeting
 September 17, 2019
 Sawridge Inn & Conference Centre
 Peace River, Alberta

Meeting Notes

Attendees:

Name	Sector Group	Organization	Participation
Doug Dallyn	Public	Community	Director
Art Laurin	Industry	Obsidian Energy	Director
Anthony Traverse, <i>Co-Chair</i>	Industry	Baytex Energy	Director
Carrie Cochrane (phone)	Industry	Prosper Energy	Member
Garrett Tomlinson, <i>Co-Chair</i>	Gov	Metis Nation, Region 6	Director
Corinna Williams	Gov	Northern Sunrise County	Director
Krista Park	Gov	AHS	Director
Andy Trudeau	Gov	MD of Smoky River	Director
Michael Haltiner	Gov	AER	Guest
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Lily Lin		Technical Program Manager	
Brenda Barber		Office Manager	
Eileen Cristine		Outreach Coordinator	
Reid Glenn		Field Operations	

Regrets:

Name	Sector Group	Organization	Participation
Shelly Shannon, <i>Treasurer</i>	Public	Community	Director
Kenda Friesen	Industry	Obsidian Energy	Co-Director
Elvis Thomas	Gov	Woodland Cree	Director
Kevin Kemball	Public	NAIT Boreal Research Centre	Director
Matt Flett	Industry	CNUL	Director

These notes are provided as a summary of discussions of the PRAMP Committee. The views and ideas noted do not necessarily reflect the perspective of each Committee member. Decisions are taken by consensus.

1.1 Roll Call for Quorum

Meeting called to order at 9:09 by Anthony Traverse.

1.2 Approve Agenda

The Agenda was posted to the PRAMP Members' Portal prior to the meeting.

Addition to the agenda. We have an approval of a new member to be added after the approval of the Minutes.

Motion to approve the Agenda as amended by Andy Trudeau. Carried

1.3 Approval of Minutes

The June 18, 2019 Minutes were posted to the Members' Portal prior to the meeting.

Action items will carry over.

No changes to the Minutes were noted.

Motion to approve the June 18, 2019 Minutes by Corrina Williams. No blocks.

1.4. New Members

CNUL has a new Director representative, Matt Flett. Matt was unable to be at the meeting today.

We also have a new government member, the Town of Grimshaw. We ask the Board to approve the Town of Grimshaw as a new member.

Motion to approve Grimshaw as a new Government member by Krista Park. Carried.

Technical Working Group Update

2.1 Field Operations

Through the month of July, Reid Glenn went through training as the Field Operations Assistant. The required training courses have been completed.

2.2 Station Updates

986

- Relocation is complete.
- We lost power at the meter for over 24 hours, no explanation from ATCO yet. A member indicated it was likely a fuse on the main power line.

AQHI Station

- Has been deployed but does not have power. We are waiting for the service providers to activate and energize the site. We do not have an exact date when it will be done, and anticipate it will be completed within the next week.
- There are a few trees that need to be removed and that work is in progress.
- There is new drilling less than 1 mile from the monitoring station location so it is an ideal time to begin monitoring in the area.

Upcoming for the Network

- We are considering nudging the 842 station about 10 m north at the request of the landowner. It will be dependent on the cost.
- The Reno station was identified as non-compliant in the audit.
- PRAMP has another station that was purchased to replace one of the rented stations; the new station could be deployed in a second Reno location to compare data. This option will be discussed by the TWG.
- PAC (polycyclic aromatic compounds) monitoring implementation is a trial by AEP and ECCC and will begin soon in the PRAMP area; it monitors a different class of compounds. It is a passive monitoring technology (exposed for two months). The trial is planning to be started in PRAMP, LICA and WBEA in November 2019.

2.3 Review Annual Data Report 2017 and 2018

- The Annual Data Report for 2017 and 2018 was reviewed by the TWG and provided to the Board prior to the Board meeting.
- Mike Bisaga provided an overview of the Annual Data Review for the Board.

Motion to approve the Annual Data Report for 2017 and 2018 by Corrina Williams. No blocks.

Engagement, Outreach and Education

3.1 Outreach Updates

- An overview of recent outreach work was provided to the Board prior to the meeting.
- Karla introduced Eileen Coristine, our new Outreach Coordinator.
- We received a Communications Grant from AEP at the end of February that will conclude on November 29, 2019.
- Eileen is ready to begin contacting schools in the area.
- Recent outreach highlights include:
 - Meetings with three apiaries in the area to discuss the impacts of poor air quality on bees.
 - Supporting the community by purchasing PRAMP give-aways from the local apiaries.
 - A meeting with MLA Dan Williams.
 - A meeting with LICA and WBEA in Bonnyville to learn how the other Airsheds conduct their outreach and to share resources.
 - Shelly Shannon represented PRAMP at the Red Tape Reduction panel hosted by the Chamber of Commerce. Our message was to provide non-profits with multi-year contracts.

Financial Update

4.1 Financial Reports

Financial Reports for May through July were provided to the Directors prior to the meeting

- PRAMP funding in our contract with AEP concluded on June 30, 2019. We have received an email from AEP that our budget has been approved but the contract process is still in progress. We will draft a letter to the Minister to request an advance of funds on the future contract. Karla will work with the Executive.

Motion to approve the financial reports for May through July for information by Krista Parks. No blocks

Motion for Karla to draft a letter to the Minister to request an advance of funds by Garrett Tomlinson. No blocks.

New Business

6.1 PRAMP Boundaries

- We have compiled emission and production information from Millenium EMS.
- Mike presented the proposed changes to the boundaries.

Motion to change the boundaries as presented with the intention to do further outreach in the areas to the east of the new boundaries by Corrina Williams. No blocks.

Next Meetings

Brenda will send out a Doodle poll with for a November meeting.

Roundtable

No updates.

Adjournment

Meeting adjourned at 11:54 by Anthony Traverse

Action Item Number	Action Item Description	Status
New Action Items		
Ongoing Action Items		
2019-06-01	Karla will provide membership fee options back to the Board	
2019-06-02	Brenda will update Policies	
2018-11-01	Mike and Lily will have initial conversations with AER to move the Directive 84 boundaries.	
2018-11-02	Mike and Lily will develop a policy on QA/QC for data management and reporting.	
2016-10-01	Karla will contact Maxxam by email when the PRC station is online as part of PRAMP contract. Waiting for PRC transfer to PRAMP.	
2018-09-02	Bob Myrick will talk to Finance about contract extensions after the end of March for each year.	
Parked Action Items		
2016-01-05	The AQWG will work with AEMERA to implement the sampling program and to address the question of whether the background is different at the three monitoring stations. <i>(To be addressed in 2017 following the completion of the background sampling program)</i>	
2016-10-09	Bob will discuss within the AEP how the PRAMP Committee Monitoring Plan would be finalized, if necessary.	
2016-11-02	Allison and Kayedon will discuss forestry data for weather prediction and will report back to PRAMP Committee at a future meeting.	
Completed Action Items		
2019-01-01	Mike and Lily will let Kevin Kemball know when they are doing the siting for the AQHI Station, so he can join them for information purposes.	
2019-01-03	Mike will add the station audit report to the portal.	
2019-01-06	Brenda will send doodle polls for other meeting dates from August to January 2020	