



**Board of Directors Meeting**  
**September 17, 2019**  
**MacKenzie Room**  
**Sawridge Inn & Conference Centre**  
**9:00am to 11:45am**  
**Teleconference: 1 866 850-3419 Code: 366 952 7735 #**

Time		Discussion	Discussion Leader	Item #	Desired Endpoint
	1.0	Opening			
9:00	1.1	Roll Call for Quorum Introduce new members and contract staff			
9:05	1.2	Review Agenda		1A	
9:10	1.3	Minutes Approval <ul style="list-style-type: none"> <li>▪ June 19, 2019</li> <li>▪ Action Item follow-up</li> </ul>		1B	
	<b>2.0</b>	<b>Technical Update</b>			
9:15	2.1	<b>PRAMP Data Reports</b> <ul style="list-style-type: none"> <li>• Review Dashboard Report for May-August</li> </ul>	M. Bisaga/L. Lin	2A	For information
9:25	2.2	<b>Station Updates</b> <ul style="list-style-type: none"> <li>▪ Update on AQHI station</li> <li>▪ Review of 986 station move</li> <li>▪ Methane Canister Program</li> </ul>	M. Bisaga/L. Lin		For information
9:35	2.3	<b>Review Annual Data Report 2017 and 2018</b> <ul style="list-style-type: none"> <li>• Overview of results</li> </ul>	M. Bisaga/L. Lin	2B	For Board approval
	<b>3.0</b>	<b>Engagement, Outreach and Education</b>			
10:15  (short break)	3.2	<b>Outreach Updates</b> <ul style="list-style-type: none"> <li>• September 18 Community Event</li> <li>• Meeting with Peace River MLA</li> <li>• Grimshaw – new PRAMP member</li> <li>• Visits to local apiaries</li> <li>• Updates to PRAMP materials and website</li> <li>• Education and Outreach meeting with LICA and WBEA</li> <li>• Overview of new programs for delivery to schools and community groups</li> </ul>	K. Reesor and Eileen Coristine	3A	For information
	<b>4.0</b>	<b>Financial Update</b>			
10:50	4.1	<b>Financial Reports</b> <ul style="list-style-type: none"> <li>▪ May, June, July (provided to Directors)</li> </ul>	B. Barber		Financial report approved
11:00	4.2	<b>AEP Contract</b> <ul style="list-style-type: none"> <li>▪ Status of contract for 2019/20</li> </ul>	K. Reesor		For information
	<b>5.0</b>	<b>Update from Executive Director</b>			
	<b>6.0</b>	<b>New Business</b>			
11:05	6.1	<b>PRAMP Boundaries</b>	K. Reesor	6A	Board decision

Time	Discussion	Discussion Leader	Item #	Desired Endpoint
	<ul style="list-style-type: none"> <li>Review boundaries proposed by staff</li> </ul>	M. Bisaga /L. Lin		
	<b>7.0</b> <b>Wrap Up</b>			
11:30	<b>7.1</b> <b>Next Meetings</b>	<b>All</b>		
11:35	<b>7.2</b> <b>Roundtable</b>	<b>All</b>		
11:45	<b>8.0</b> <b>Adjournment</b>			