



**Board of Directors Meeting
April 25, 2019
Northern Sunrise County Office
10:00 am – 2:00 pm**

Teleconference: 1 866 850-3419 Code: 366 952 7735 #

Time	Discussion	Discussion Leader	Item #	Desired Endpoint
	1.0	Opening		
10:00	1.1	Roll Call for Quorum	R. Glenn	
10:05	1.2	Review Agenda	R. Glenn	1A
10:10	1.3	Minutes Approval <ul style="list-style-type: none"> ▪ March 4, 2019 ▪ Action Item follow-up 	R. Glenn	1B
	2.0	Technical Update		
10:15	2.1	PRAMP Data Reports <ul style="list-style-type: none"> • Review Dashboard Reports for Jan, Feb, Mar 2019 • Plan for 2018 Annual Data Review 	M. Bisaga/L. Lin	2A 2B 2C
10:25	2.2	Station Updates <ul style="list-style-type: none"> ▪ Update on AQHI station construction and location ▪ Status of 986 station move ▪ New owner for 842 land ▪ Reno Methane Canister Program 	M. Bisaga/L. Lin	For information
10:35	2.3	Quality Assurance Plan for PRAMP Monitoring and Reporting <ul style="list-style-type: none"> • Update on status 	M. Bisaga/L. Lin	For information
	3.0	Engagement, Outreach and Education		
10:50	3.1	AEP Grant <ul style="list-style-type: none"> ▪ Review Work Plan for April to November 2019 	K. Reesor	3A
11:05	3.2	Outreach Updates <ul style="list-style-type: none"> • Recent and upcoming events 	K. Reesor	For information
	4.0	Financial Update		
11:15	4.1	Financial Reports <ul style="list-style-type: none"> ▪ March (provided to Directors) 	B. Barber	Financial report approved
11:20	4.2	AEP Contract <ul style="list-style-type: none"> ▪ Status of contract for 2019/20 	K. Reesor	For information
	5.0	Update from Executive Director		
11:35	5.1	Contracts <ul style="list-style-type: none"> ▪ Status of CNRL and Maxxam contracts ▪ Update from Alberta Airsheds Council 	K. Reesor	For Information
11:40	5.2	2018-19 Year in Review <ul style="list-style-type: none"> • Directors are requested to provide input on the PRAMP 2018-19 results. Highlights will be included in the 2018-19 PRAMP Annual Report 	K. Reesor	5A
Noon		LUNCH BREAK		

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	6.0	New Business			
12:30	6.1	PRAMP Boundaries <ul style="list-style-type: none"> ▪ Production and emissions data in the region will be shared ▪ Discussion on possible boundary changes 	M. Bisaga/L. Lin K. Reesor	6A	Decision: Decide on changes to PRAMP Boundaries
1:20	6.2	New Contractor Roles <ul style="list-style-type: none"> • Field Operations Assistant • Education and Outreach Coordinator • PRAMP Contractors' Selection Process 	M. Bisaga/L. Lin K. Reesor	6B 6C	Decision: Approve contract roles and the hiring process
1:40	7.0	Next Meetings: June 19 (Peace River) Set date for AGM in September	All		
1:45	8.0	Roundtable	All		
2:00	9.0	Adjournment	R. Glenn		