



**Board of Directors Meeting
January 25, 2019
Tele-Conference
9:00 am – 11:00am**

Teleconference: 1 866 850-3419 Code: 366 952 7735 #

Time	Discussion	Discussion Leader	Item #	Desired Endpoint
	1.0 Opening			
9:00	1.1 Roll Call for Quorum	G. Tomlinson		
9:05	1.2 Review Agenda	G. Tomlinson		
9:10	1.3 Minutes Approval <ul style="list-style-type: none"> ▪ November 29, 2018 ▪ Action Item follow-up 	G. Tomlinson		
	2.0 Technical Working Group Update			
9:15	2.1 AQHI Station <ul style="list-style-type: none"> ▪ Recommendation for Location ▪ Update on station construction 	M. Bisaga/L. Lin		Decision: Approval of location
9:30	2.4 986 Station <ul style="list-style-type: none"> ▪ Update on new location for 986 ▪ Budget estimate for relocating station 	M. Bisaga/L. Lin		For information
	3.0 Engagement, Outreach and Education			
9:45	3.1 Future Outreach <ul style="list-style-type: none"> ▪ SARDA Trade Show (March, Falher) 	K. Reesor		For information
	4.0 Financial Update			
10:00	4.1 Financial Reports <ul style="list-style-type: none"> ▪ November and December (provided to Directors) 	B. Barber		Financial reports approved
10:10	4.2 2019/20 Budget and Workplan <ul style="list-style-type: none"> ▪ Status of Budget and Workplan 	K. Reesor		For information
10:15	5.0 Odour Conference			
	<ul style="list-style-type: none"> ▪ Highlights from CPANS Odour Conference 	K. Park		For Information
	5.0 Update from Executive Director			
10:25	5.1 Contracts and Grants <ul style="list-style-type: none"> ▪ Status of CNRL and Maxxam contracts ▪ Status of Outreach and Education grant request from AEP ▪ Grant process with Alberta Health ▪ Update from Alberta Airsheds Council 	K. Reesor		For Information
10:45	5.2 Proposed Meeting Schedule for 2019/20 <ul style="list-style-type: none"> • Review and approve Board meeting schedule 			Decision: Approve Board Meeting Schedule
10:50	6.0 Roundtable	All		

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	7.0	Next Meeting: TBD			
11:00	8.0	Adjournment	G. Tomlinson		