



## Peace River Area Monitoring Program (PRAMP) Committee

### Annual General Meeting

September 14, 2017

1:00 pm – 2:00 pm

Tele-conference

### Meeting Notes

#### Attendees:

Name	Sector Group	Organization	Participation
Doug Dallyn, <i>Co-Chair</i>	Public		Director
Reid Glenn	Public		Director
Shelly Shannon	Public		Member
David Hill, <i>Co-Chair</i>	Industry	Operators Group	Director
Anthony Traverse	Industry	Baytex Energy	Director
Krista Park	Gov	AHS	Director
Garrett Tomlinson, <i>Treasurer</i>	Gov	Northern Sunrise County	Director
Karla Reesor		Executive Director	
Mike Bisaga		Technical Program Manager	
Brenda Barber		Office Manager	

#### Guests:

Name	Sector Group	Organization	Participation
Andrew Higgins	Industry	CNRL	Guest
Elvis Thomas	Public	Woodland Cree	Guest
Kayedon Wilcox	Gov	AEP	Guest

#### Regrets:

Name	Sector Group	Organization	Participation
Mark Roberts	Public		Director
Kenda Friesen	Industry	Obsidian Energy	Member
Blair Fortin	Industry	Tervita	Member
Shane Hussey	Gov	AHS	Co-Member
Lindsay Smith-Munoz	Gov	AH	Guest
Andy Trudeau	Gov	MD Smoky River	Member
Peter Thomas	Gov	Northern Sunrise County	Co-Member
Adele Parker	Gov	Town of Falher	Member
Lily Lin		Technical Program Manager	

**1. Meeting called to order at 1:02 pm by Doug Dallyn. Roll call for quorum**

**2. Review Agenda**

Agenda accepted as distributed.

**MOTION to accept the Agenda as provided by Garrett Tomlinson**

**3. Presentation of 2016-17 Financial Statements**

Review of the 2016/17 Financial Statements by Garrett Tomlinson, Treasurer

**MOTION to accept the Financial Statements as presented by Garrett Tomlinson. Carried.**

**4. 2016/17 Highlights**

**Executive Director Report**

Karla provided an overview of PRAMP:

- Look back from 2013 to where we are now.
- Shift in funding from industry to the AEP Oil Sands Monitoring Fund.
- Now have Society status.
- Successful application to Alberta Airsheds Council to become the 10<sup>th</sup> Airshed in the province.
- We now have our own website.
- Contractors – have added Office Manager and Technical Program Manager.

Looking ahead:

- Build out organizational structure and capacity.
- Opportunity for more community outreach.
- Look for funding sources to increase financial stability.

**MOTION to accept the ED report for information by Reid Glenn. Carried.**

**Technical Program Manager Report**

Mike Bisaga provided an update on the Air Monitoring Program with comparison from 2010 to 2017.

- Sulfur Dioxide is well below the Alberta Ambient Air Quality Objective.
- Total Reduced Sulfurs concentrations are low.
- Significant reduction in magnitude and frequency of elevated methane concentrations since 2010.
- Data supports additional analysis of monitoring at the Reno site; this may include looking at additional monitoring, 3<sup>rd</sup> party data sources, and mapping products.
- Elevated non-methane hydrocarbons events have decreased over time.
- Review of canister events – the trigger level has been raised, however the total number has come down over time.
- Ways to alleviate canister events being missed or creating invalid data may be reviewed by the Technical Working Group.
- VOC Analysis going forward – template for representing new data

- Correlation between high concentrations and frequent number of complaints at the beginning of the monitoring record; both have reduced over time.
- Conclusions:
  - The frequency of elevated hydrocarbon events has come down over time
  - Frequency of triggered canister events has declined.
  - Complaints down over time.
  - Ongoing monitoring and assessment required.
  - Further analysis of canister data required.

**MOTION to accept the Technical Report for information by Anthony Traverse. Carried.**

## **5. Call for Directors**

Call from the Co-chair for any members who wish to become directors.

- Andy Trudeau from Smoky River has asked to have his name stand.
- Andrew Higgins from CNRL will stand for nomination. CNRL will be discussing internally to see if they will be represented on the Committee.
- Shelly Shannon has asked to have her name stand as a community/public director.

**MOTION to accept the three new directors to the Board by Garrett Tomlinson. Carried.**

## **6. Confirmation of Officers**

- Directors are in first of two-year term.
- David Hill and Doug Dallyn indicated they intend to continue their terms as Co-Chairs.
- Garrett Tomlinson indicated he would be interested in becoming the government Co-Chair from Secretary/Treasurer.
- Anthony indicated he would be interested in taking on the Secretary/Treasurer position.

**MOTION to accept the confirmation of officers for 2017/18 by Krista Park. Carried.**

## **7. Appointment of Accountant**

**MOTION to appoint Radke corporation as the 2017/18 auditor by Garrett Tomlinson. Carried.**

Adjournment at 1:46 pm by Doug Dallyn.