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**PRAMP Technical Working Group**

*draft* **AGENDA**

September 26th, 2018 1:00pm – 4:00pm

**In Person:** Sawridge Inn & Conference Centre - 9510 100 St, Peace River

**Teleconference:** 1 866 850-3419 Code: 366 952 7735 #

**Chairs:** Michael Bisaga & Lily Lin

| **Time** |  | **Discussion** | **Discussion Leader** | **Package** **ID** | **Desired Endpoint** |
| --- | --- | --- | --- | --- | --- |
|  | 1.0 | Opening |  |  |  |
| 1:00 | 1.1 | Introductions | All |  |  |
|  | 1.2 | Adoption of Agenda | Mike B. | A |  |
|  | 1.3 | Adoption of Minutes (June 5, 2018) | Mike B. | B |  |
|  | 1.4 | Follow-up on action list | Mike B. |  |  |
|  | **2.0** | **Standing Business** |  |  |  |
| 1:05 | 2.1 | **Administration*** Update on planning for 2018-19, contracts
* Update on PRC monitoring station
* OSM Standard Operating Procedure Consolidation Project
* Draft TRS Ambient Air Quality Objective
 | Mike B.,Karla | C | * Update the TWG on medium and long-term technical planning
* Update the TWG on plans to integrate the PRC monitoring program into the PRAMP network.
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| 2:00 | 2.2 | **Continuous Monitoring Program*** Dashboard Report Review (May, June and July)
* Review operations issues
* Annual report draft overview
 | Mike B.,Lily,Maxxam Staff | D,E,FJ | * Collectively review Dashboard Reports, operations issues, monitoring results.
* Make decision on final annual report
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| 2:45 | 2.3 | **Canister Sampling Program** * Update AH & AHS feedback regarding canister results
* Methane-based triggers
* Relationship between TRS and NMHC concentrations
 | Mike B.,Lily | I | * Review and decide on recommendation for methane-based canister triggers.
* Review correlation of TRS and HC
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| 3:45 | 2.4 | **Portable Station Site Selection** * Update on procurement and commissioning
* Discuss portable station siting criteria
 | Mike B.,Lily | GH | * Review and make recommendation for standard siting procedure
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|  | **3.0** | * **Closure**
 |  |  |  |
| 3:45 | 3.1 | **Round table** | All |  |  |
| 3:55 | 3.2 | **Next Meeting: TBD**  |  |  |  |
| 4:00 | 3.3 | **Adjournment** | Mike B. |  |  |