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**PRAMP Technical Working Group**

November 2nd 2017: 1:00pm – 4:00pm

Teleconference

Meeting Co-chairs: Michael Bisaga, Lily Lin

| **Time** |  | **Discussion** | **Discussion Leader** | **Package****ID** | **Material to be Reviewed Before****or Presented at Meeting** | **Desired Endpoint** |
| --- | --- | --- | --- | --- | --- | --- |
|  | 1.0 | Opening |  |  |  |  |
| 2:00 | 1.1 | Introductions | All |  |  |  |
|  | 1.2 | Adoption of Agenda | Mike B. | A | * **Agenda**
 |  |
|  | 1.3 | Adoption of Minutes | Mike B. | B | * **Oct 19th, 2017 Minutes**
 |  |
|  | 1.4 | Follow-up on action list | Lily & Mike B. |  |  |  |
|  | 2.0 | Standing Business |  |  |  |  |
| 2:05 | 2.1 | **Administration** | Mike B.,Karla | C | * **Terms of Reference**
 | * Decision: accept/reject/modify second draft of ToR for presentation to BoD
 |
| 2:35 | 2.2 | **Canister Sampling Program** * Current approach
* Missed events
* Corrective action
* Alternative approach
* PRAMP expectations regarding AHS Benchmark spreadsheet
 | Lily & Mike B. | DEFGH | * **Reliability definition**
* **Canister CoC protocol**
* **Maxxam NSCA**
* **DACS Business Case**
* **LICA Data System Concept**
 | * Identify canister protocol gaps
* Decision: accept/reject/modify Maxxam NSCA
* Present and deliberate business case for DACS
* Identify next steps for AHS benchmarking spreadsheet
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| 3:05 | 2.3 | **Continuous Monitoring Program*** Zero / Span interval
* 1 minute data validation
 | Lily & Mike B. |  |  | * Decision: 23h vs 24 zero-span interval
* Decision: accept/reject/modify current practice for 1-minute data validation
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| 3:15 | 2.4  | **Passive Monitoring Program** * update on Shell/CNRL PRC monitoring program integration
* future considerations: funding, capital, program rationalization
 | Karla & Mike B. |  |  | * For information
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|  | **3.0** | **Closure** |  |  |  |  |
| 3:20 | 3.1 | **Round table** |  |  |  |  |
| 3:25 | 3.2 | **Next Meeting: TBD** |  |  |  |  |
| 3:30 | 3.1 | **Adjournment** | Co-Chairs |  |  |  |