

## Peace River Area Monitoring Program Committee

### Board of Directors Meeting September 14, 2017 2:00pm – 4:00pm

#### Agenda

Join the conference call:

Conference line: 1.866.850.3419

Code: 366 952 7735 #

Time	Item	Lead
	<b>1. Roll Call for Quorum</b>	
2:00	<b>2. Review Agenda</b>	Co-Chair – Doug Dallyn
2:05	<b>3. Election of Officers, if necessary</b>	
2:10	<b>4. Approve PRAMP Committee Meeting Notes August 15, 2017 and Review Action Items</b> <ul style="list-style-type: none"> <li>• <i>Meeting notes sent by email with Agenda</i></li> </ul>	Dave Hill
2:15	<b>2. Technical Data/Air Monitoring Data</b> <ul style="list-style-type: none"> <li>• Review data dashboard from Maxxam (<i>Will be provided prior to the meeting</i>)</li> <li>• Review Maxxam corrective action for Missed Canister Event on July 21, 2017</li> <li>• Canister Information, if any</li> <li>• THC and Complaints figures to end of July 2017 if available (<i>will be provided prior to the meeting if updated figures are available</i>)</li> </ul>	Maxxam  Mike Bisaga/Lily Lin
2:45	<b>5. Technical Work Updates</b> <ul style="list-style-type: none"> <li>• 2016 Annual Report – Approve 2015-16 PRAMP Annual Report (<i>will be available in Members' Portal on website</i>)</li> </ul>	Mike Bisaga/Lily Lin
3:15	<b>6. Alberta Health Benchmarks</b> <ul style="list-style-type: none"> <li>• Update on how the Health Benchmarks spreadsheet will be used</li> </ul>	Lindsay Smith-Munoz
3:30	<b>7. Preparing to Develop the PRAMP 2017-18 Workplan</b> <ul style="list-style-type: none"> <li>• Review process for receiving funding from AEP</li> <li>• Identify any areas for potential change in the PRAMP monitoring program, including the canister program</li> </ul>	Karla  Lily/Mike
3:45	<b>8. Financial Update</b> <ul style="list-style-type: none"> <li>• Financial Report for July 31, 2017 (<i>provided to Directors</i>)</li> </ul>	Brenda
3:50	<b>9. Round Table Updates</b> <ul style="list-style-type: none"> <li>• <b>Karla</b> <ul style="list-style-type: none"> <li>○ Update on contracts with PRAMP Contractors</li> <li>○ Proposed change to ED Contract – pre-approval of expenses for the ED will be the responsibility of the Executive Committee rather than the full Board (<i>Board Decision needed</i>)</li> <li>○ Update on CNRL (CNUL) PRC station and passives</li> </ul> </li> <li>• <b>Other updates</b></li> </ul>	All
4:00	<b>10. Next Meeting Dates Board of Directors</b> <ul style="list-style-type: none"> <li>• October 19, 1pn to 3pm</li> </ul>	Co-Chair

	<ul style="list-style-type: none"><li>• Proposal that the Board select a fixed day of the month for future meetings, e.g. the 3<sup>rd</sup> or 4<sup>th</sup> Thursday of the month</li><li>• November 16 or 23? Proposed</li></ul>	
4:00	Adjourn	